



Health Professions Review Board

PRACTICE DIRECTIVE NO. 1

This Practice Directive addresses the requirement in s.12(1) of the *Administrative Tribunals Act*, SBC 2004, c.45, for the Review Board to issue practice directives respecting the usual time periods: (a) to complete a review and the procedural steps within a review, and (b) to release the final order and reasons after a review.

For reviews under s.50.53(b) of the *Health Professions Act* (the “Act”), the Review Board must deliver written notice of the action to be taken by the Review Board within 30 days of receipt of the application for review.

For reviews of registration decisions or inquiry committee dispositions of complaints under s.50.53(a) or 50.53(c) of the Act, the following guidelines will apply.

Usual Time Period for Completing a Review

The Review Board will make its best efforts to hear each request for review, orally or in writing, within 120 days of receiving the application for review.

(amended Jan. 2013)

The hearing of a simple review may be completed more quickly. The time period for completion of a review may be longer where the issues under review are complex, where there are multiple parties to the review, where the review takes up multiple hearing days or where the review is adjourned at the request of a party or parties.

Usual Time Period for Releasing a Final Order and Reasons

The Review Board will make its best efforts to release a final order and reasons on each review within 100 days after the review is heard, orally or in writing, and all submissions from the parties are received.

(amended Jan. 2013)

A decision respecting a simple matter may be released more quickly. The time period for release may be longer for a decision on a review that is complex or has taken multiple hearing days.

J. Thomas English, Q.C., Chair
March 16, 2009

Amendments approved: January 2013