Health Professions Review Board

Suite 900, 747 Fort Street, Victoria BC V8W 3E9
Tel: (250) 953–4956   Toll free: (888) 953–4986
Website: hprb.gov.bc.ca   Email: hprbinfo@gov.bc.ca

How to Request a Review

All applications for Review must be received by the Review Board within 30 days of the date you received the written College decision. (The Review Board may extend the deadline under special circumstances Form 13.)

1. If you are not satisfied with how a college dealt with your complaint, fill out Form 3

2. If you have been denied registration in a college, fill out Form 1

3. If you have made a complaint to the college and think the college is taking too long to investigate it, fill out Form 2

4. Or you can send us a letter with:

   a.   your name, mailing address, email and telephone number, and the best way to contact you to send you notices about your review
   b.   if you have someone acting on your behalf, their name and contact information
   c.   a copy of the decision, investigation or disposition that you want to have reviewed, including the college's case file number and the date of the college's decision letter
   d.   an explanation of why you think the college's disposition should be changed
   e.   what relief or remedy you would like
   f.   sign the form or letter (your agent may not sign it unless you have filled out Form 6 to authorize them to act for you).

5. Send your application materials to the Review Board Office by email, mail, courier, fax or in person. Office hours are 8:30am – 4:30 pm, Monday through Friday, excluding public holidays.

   - A document that is delivered to the Review Board office after hours is deemed to be received on the next day that the Review Board office is open

   - If you are faxing your application, please use a cover page with a telephone number to call if there are transmission problems. Put the name of the sender, number of pages sent, and the date on the cover page.

   - Our email is secure. If you want extra security, email us your documents in a password-protected PDF document, and email the password in a separate email.